



HOMI BHABHA NATIONAL INSTITUTE
Admn. Office: Training School Complex, 2nd Floor,
Anushaktinagar, Mumbai 400 094

Tel: 022-25597637
October 09, 2018

Ref: HBNI/LPS (3)/2018/684
To,

Sub: Procurement of HBNI Note Pad.

Dear Sir,

Quotations are invited in a sealed cover for procurement of HBNI Note Pad as per Annexure A, sample enclosed and terms and conditions mentioned below:

- 1) Quotations should be placed in an Envelope superscribing enquiry number and the due date.
- 2) The amount of item should be worked out and the requisite totals given.
- 3) The Rates shall be inclusive of all taxes.
- 4) The validity of the quotation offer shall be for a minimum period of 30 days.
- 5) The officer inviting the quotations reserves the right to accept or reject any or all tenders invited, without assigning any reason.
- 6) Payment: 100% payment together with statutory levies shall be made within 30 days of receipt and Final acceptance of the material ordered.
- 7) Consignee: Material should be delivered at Central Office, Homi Bhabha National Institute, 2nd Floor. Training School Complex, Anushaktinagar, Mumbai 400 094. Tel. No. 2559 7637.

Your Quotation should be sent in sealed envelope addressed to Dy. Registrar, HBNI, 2nd floor Anushaktinagar, Mumbai- 400094 on or before 22/10/2018

Thanking You.

Yours faithfully,

B. Chandrasekar
(Dr.B.Chandrasekar)
Registrar

ANNEXURE - A

Sl.	Description	Qty	cost per unit	Total	Approx. cost
1.	HBNI Note Pad with printed HBNI Logo & Name. Size: 22 cms x 14 cms containing 15 ruled Pages = 2 thick front Cover & Back Pages	1200			

Note: Please obtain copy of sample from HBNI Office.