



HOMI BHABHA NATIONAL INSTITUTE

Regd.Office: Training School Complex, 2nd Floor, Anushaktinagar, Mumbai 400 094
Tel: 022-25597625

Ref.: [HBNI/901\(66\)/2024/](#)

November , 2024

Sub: **Quotation for Designing and Fabricating Masters and Holograms for HBNI-Reg.**

Dear Sirs,

Quotation is invited for designing Master and fabricating Thirty thousand ,Two Dimensional (2 D) Holograms for HBNI as per the specifications and Terms & Condition mentioned in the Annexure I&II.

Quotation duly completed in all respects must remain open for acceptance upto 60 days from the date of opening of the quotations unless the period is extended by mutual agreement. The quotations must be submitted in sealed envelope and the envelope should be addressed to Registrar, Homi Bhabha National Institute, 2nd Floor, Training School Complex, Anushakti Nagar, Mumbai 400094. The quotation will be opened on 22/11/2024. Acceptance of the quotation by HBNI shall be communicated to the party by a formal acceptance of quotation/work order.

While submitting the quotation, you may separately indicate the taxes and also furnish PAN No./GST No. in the quotation itself.

Please note that the HBNI shall not supply any free materials for fabrication of the above item.

Party shall enter into an agreement with HBNI (AnnexureII), before commencing the work related to design of Art work for Master.

Yours faithfully,

(P.C. Selvin)
Registrar, HBNI

Encl.:as above

Specifications of Hologram

1. Design and preparation of Masters for fabricating 2 Dimensional Holograms for Homi Bhabha National Institute, Anushakti Nagar, Mumbai 400094.

Note: Artwork for the Masters has to be prepared jointly by HBNI and Supplier.

2. Fabrication of 30,000 (Thirty thousand) nos. of Holograms with the following specifications:
 - 25 mm Size, Round Corner shape, 23 micron CTS Silver Foil Hologram
 - Holographic 2 Dimensional with silver finish and should comply with the following parameters:
 - Width of Holographic ribbon: 29mm \pm 1mm.
 - Hologram shall have 3D effects.
 - Holograms must be printed as a single lot using the same setup, to ensure uniformity among the total quantity.
 - Rainbow color pattern should be seen when viewing from a certain angle.
 - Each roll must contain same numbers of holograms for proper auditing.

Important Note:

1. Contractor shall fabricate the Holograms in presence of representatives HBNI.
2. Contractor shall enter into the Security Agreement as per the Terms & Conditions.

General Terms and Conditions

1. No advance payment will be made.
2. Any modification from the specification must be with the permission of User.
3. The design of Art Work for Master shall be completed within 15 days from the date of issue of the Work Order.
4. Date/s for fabrication of Holograms shall be decided as per the convenience of HBNI. Mutually agreed date once finalized, same will be intimated to the party by HBNI. Party shall make all necessary arrangements for fabrication of the material as per the date decided.
5. The Fabricator shall strictly adhere to the time schedule of the contract. Any delay which is attributable to the Fabricator is liable for payment of penalty @ ½ % per week (max 5%) of the amount of contract.
6. Fabricator shall deliver the finished material and sealed Master at Homi Bhabha National Institute, 2nd Floor, Training School Complex, Anushakti Nagar, Mumbai-94 at his own cost and risk within 20 days of completion of manufacturing.
7. No transportation charges and free materials will be provided by the Government for the above work.
8. Payments will be made after satisfactory completion of the work and safe delivery of Master and Holograms at the address mentioned at SI No. 6. To get the payment, the Fabricator shall provide the following documents to Registrar, Homi Bhabha National Institute, 2nd Floor, Training School Complex, Anushaktinagar, Mumbai 94 who will certify and forward them to concerned Accounts Officer:
 - Original Delivery Challan received by the Purchaser.
 - Satisfactory Certificate from the Purchaser regarding the quality of the materials.
 - Bill in duplicate for the final Work Order value.
 - Advance cash receipt along with bank details.
9. Applicable taxes will be deducted while releasing the payment.
10. The Contractor should have carried out similar work for Central Government Institutes/State Government/Aided Institutes/PSUs etc. (Supporting documents to be attached with the quotation.)
11. The Contractor awarded the job shall cater to the terms and conditions mentioned in the contract at the time of placing the purchase order.

Financial Bid

Rate for Designing of Art work and Preparing of Master (30000 nos)

Particular	Rate	Amount
Designing of Art work and Preparing of Master		
Printing of hologram		
Taxes as applicable		
Total		

(Rupees)

Signature with Date and Stamp